



# TELANGANA UNIVERSITY

Dichpally, Nizamabad – 503 322 (TG)

Established under Act. 28 of 2006

Recognized under 2(f) & 12 (B) by UGC Act. 1956 – Accredited by NAAC with B Grade

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**Prof. M. YADAGIRI**

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**REGISTRAR**

No. 001/REG/TU/NZB/2026

Date: 07-01-2026

## C I R C U L A R

Sub: TU–NZB–2025–Implementation of Biometric Attendance to all the Teaching, Non-Teaching, Contract and Outsourcing Staff–Circular–Issued.

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In pursuance of the subject cited, I am by direction of the Vice-Chancellor, all the Teaching, Non-Teaching, Contract and Outsourcing Staff of Telangana University are hereby informed to strictly follow the Biometric Timings as mentioned below;

All Teaching Staff (Regular & Contract) in all the University Campuses	:	From 10:00 AM to 4:00 PM
Sweepers in all the University Campuses	:	From 9:30 AM to 4:00 PM
All the Non-Teaching (Regular, Contract & Outsourcing) in all the University Campuses	:	From 10:00 AM to 4:30 PM
Non-Teaching Staff in Administrative Building	:	From 10:30 AM to 5:00 PM

**REGISTRAR**

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Telangana University  
Dichpally, Nizamabad.

**Copy to:**

1. All the Principals, University Colleges, TU.
2. All the Administrative Officer, TU.
3. Public Relations Officer, TU.
4. University website, TU.
5. PS to Vice-Chancellor, TU.
6. File.